



EMPLOYMENT OPPORTUNITY

Surveyor – Sampler – QA/QC

Job Summary

We are currently searching for Surveyor, Sampler and QA/QC who loves multitasking.

Duties and Responsibilities

- Plan and conduct layout by establish baselines, elevations, and other geodetic measurements from project plans and specifications and transfer onto the construction site
- Clearly mark critical points and elevations on job-site in order to construct accordingly
- Adjust surveying instruments in order to maintain their accuracy
- Establish fixed points for use in layout using geodetic and engineering instruments.
- Determine longitudes and latitudes of important features and boundaries in survey areas, transits, levels, and satellite-based global positioning systems (GPS)
- Train assistants and helpers, and direct their work in such activities as performing surveys
- Perform topographic surveys, create and analyze quantity data
- Develop and maintain a thorough working knowledge of ZCLP's Health & Safety Policy Program.
- Monitor, service, and document the equipment logs and inspection as per the preventative maintenance and standard requirements.
- Concrete testing and aggregate testing
- Conducting field density testing on aggregates, soils, and other road construction materials using a nuclear density gauge
- Field and lab testing for concrete materials
- Testing different road construction materials in the laboratory
- Conducting maintenance of laboratory equipment and calibrate the testing equipment as necessary
- Training seasonal staff, preparing test reports, and maintaining electronic test records and databases
- Performing administrative functions and ensuring smooth operations, conducting job site hazard assessment, and following and implementing safety procedures and instructions
- Manage training, information and awareness programs associated with the application of the project quality plan
- Implement and monitor an audit plan on the application of the project Quality Manual, relying on facts and their analysis to issue recommendations
- Review and Approval of Subcontractors and major suppliers Quality Plans, Inspections and Tests Plans and checklists and standard forms
- Review performance during the internal and external audits including the audits on subcontractors/ suppliers as per audit plan
- Manage and initiate Corrective and Preventive Actions
- Coordinate with Technical department to develop specific Work Instructions throughout the project
- Act as the main day to day Quality Assurance liaison between the client and project partners
- Organize and manage the internal Quality Coordination Meetings

- Prepare, Implement and monitor the Inspection and Tests Plans (ITPs) for the project and supporting checklists if required, in conjunction with the Segment Managers
- Develop, implement and monitor and audit schedule for surveillance on subcontractors and major suppliers to ensure compliance with the Quality requirements of the project and the customer/client
- Facilitate the review relevant construction standards, engineering specifications and project documents including the ones mentioned on the ITPs by the Construction Teams and the Quality Coordinators
- Manage Non-Conformities Reports (NCRs) related to materials and works from all parties as well as the NCRs register (Quality Assurance and Control)
- Act as the main day to day Quality Control liaison between the client and project partners
- Organize and manage the internal Quality Coordination Meetings if necessary

Qualifications

- Two (2) year of related experience
- Education: Engineering or Surveying Technician / Technology
- Ability to use tools and equipment required to perform the work (e.g. hand and power tools, etc.)
- Ability to handle the weight handling of mass up to 45kg (100lbs)
- Ability to work independently and as a team member.
- Knowledge of the Occupational Health and Safety Act and Workplace Hazardous Materials Information System and best practices within areas of responsibility.
- Satisfactory health, attendance and former employment history.
- Must be physically capable of operating a vehicle safely, possess a valid driver's licence, have an acceptable driving record as well as having a means of transportation.

Interested applicants **MUST** submit a cover letter, resume, photocopies of all certificates/diploma and three references (preferably from a direct supervisor/manager):

Attn: ZCLP Board of Directors
Z'gamok Construction LP, P.O. Box 850, Massey, Ontario, P0P 1P0

Email: jfournier@zclp.ca

Deadline for applications is: February 24, 2022

Late or incomplete applications will not be considered. We appreciate your interest. Preference is given to Indigenous People.
Full job description available upon request.